

AJMCT

Azaadville Burial Committee

Burial Committee Policy:

- **Preface**

Burial policies are compiled in the interests of standardisation and portray the consensus view of the Azaadville Burial Committee, of moral practice and requirements at the time of mayyits. The documentation sets out a clear, balanced and enforceable set of procedures, rights and obligations, which when competently managed and administered, ensure tranquil and instantaneous procedure. It should be noted that each of the clauses have been formulated for use specifically as part of the mayyit procedure.

- **Copyright Reserved**

The Azaadville Burial Committee claims authorship of this work. All rights reserved. No part of this publication may be reproduced, stored in any retrieval system, or transmitted, in any form or by any means, electronic, mechanical, photocopying, scanning, recording, or otherwise, without the prior permission of the Azaadville Burial Committee. Unauthorised reproduction or alteration of the work is an infringement of the copyright in the work. Judicial proceedings can and will be instituted to obtain relief and the recovery of damages

- **The Agreement Structure**

The Agreement has been specifically structured for usage by the relative public. The clauses are divided into sections that correspond as closely as possible to the project execution sequence

1. Preliminaries.

- 1.1. Our mission is to assist the family in the manner of alleviating the processes through their time of loss.
Our role is to advise the family through the Islamic procedures and legalities regarding burials. We strive to do so with paramount carefulness and respect. Our efforts are purely voluntary and are for the pleasure of Allah.

2. Extents & Services

- 2.1. We service the Muslim community consisting of the entire westrand...
- 2.2. Our assistance is offered to other burial committees countrywide when needed...
- 2.3. Our services within Azaadville or bordering communities are at the discretion of the burial committee and may be altered at any time by the burial committee
- 2.4. Provision of tables and chairs, dishing out bowls, platters, blankets, single para Quraan's and yaseens to the mayyit house.
 - 2.4.1. The inventory shall be given to the family at the time of the funeral for a period of 3 to 5 days with a maximum of 7 days
 - 2.4.2. The inventory is also in regulation as per clause 2.3
 - 2.4.3. The family will be held responsible for loss or damage to the above mentioned items.
 - 2.4.4. Terms and conditions of the inventory are as stipulated on Appendix A

3. Family Protocols

- 3.1. Family Members are to contact **ONE** of the relevant persons allocated on the masjid notice board.
- 3.2. Family are to elect one family representative, preferably a mahram, to communicate with the burial committee
- 3.3. Family shall disclose the location of the deceased i.e. whether at home, hospital or mortuary.
- 3.4. To make available the relevant documentation of the deceased as listed below
 - 3.4.1. I.D book of deceased
 - 3.4.2. I.D book of informant
 - 3.4.3. Water and Electricity Account of resident
 - 3.4.4. If surname differs then a police affidavit is required.
- 3.5. We beseech that only **immediate** family members are to be present during ghusal procedures
- 3.6. Family to appoint an Aalim to perform Janazah Salah if not then one will be appointed by the burial committee.
- 3.7. Mayyit time is only to be confirmed once the body is in possession of the Azaadville Burial Committee
 - 3.7.1 There will only be a pick up time, no Janazah salaah time, unless stated otherwise
- 3.8. In the event of a funeral being buried elsewhere or leaving from a residence for Azaadville cemetery the family are to ensure all relevant documentation in order and authorise this with the burial committee.

NB! Family is to make Mashawara with burial members throughout the procedure to ensure a swift process and avoid discrepancies

4. Foreign Policy Agreement

- 4.1. Foreigners are to follow as per clause 3.1, 3.2 and 3.3 respectively
- 4.2. To make available the relevant documentation of the deceased as listed below
 - 4.2.1. passport of deceased
 - 4.2.2. I.D book/passport of informant
 - 4.2.3. Water and Electricity Account of resident
 - 4.2.4. If surname differs then a police affidavit is required.
 - 4.2.5. In the event of a spouse being non-Muslim he/she will not be buried according to Muslim burial procedures **UNLESS STATED BY LOCAL IMAAM** See Appendix C

5. Infant or Still born Regulations

- 5.1. Parents of infant or still born foetus are to ensure they receive the following documentation from hospitals:
 - 5.1.1. Notice of birth
 - 5.1.2. Notice of death or still birth
 - 5.1.3. I.D book/passport of Parent
 - 5.1.4. Water and Electricity Account of resident
 - 5.1.5. If surname differs then a police affidavit is required.
 - 5.1.6. Concerning burials of infants or still birth of foreigners married to or living with a non-Muslim spouse should see Appendix B

6. Cemetery Procedure

- 6.1. Janazah Salah will be performed in the Janazah room unless stated otherwise by the Ameer
- 6.2. Appointment of an Aalim as per clause 3.6
- 6.3. A burial committee member will be allocated at the Qabr side to guide the family with regard to the correct procedures.
- 6.4. It is the family's responsibility to maintain the Qabr of their family members as well as provide name boards for Qabrs, the burial committee will advise on where the boards can be purchased
- 6.5. Upkeep and maintenance of the cemetery is the responsibility of city parks

NB! We beseech that the family should not run with the mayyit from the Janazah room till the Qabr.

7. Expenditures and Levies

- 7.1. All above mentioned services are provided at no charge to the family with the exception of the grave
 - 7.1.1. The grave fees shall be paid to Mogale city by the burial committee
 - 7.1.2. the payment is to be made within 24 hours or the next working day
 - 7.1.3. A receipt from Mogale city shall be issued to the family the subsequent day after payment
- 7.2. All donations are welcome. Donations are to be paid to designated persons only

Note: 1. Inconsequential wording and typographical corrections have not been listed

2. Reprints of this edition may include further inconsequential wording and typographical corrections

AJMCT

Burial Division

Date:	
Grave no:	
Address:	

Inventory given to a funeral house

Items Given:	Qty Given:	Qty Received:	Comments:
Steel Tables:	12		
Chairs:	70		
Blankets:	15		
Yaseens:	41		
Single Paras:	30		
Dishing Bowls:	12		
Rice Platters:	12		
Dishing Spoons:	24		

PLEASE ENSURE CORRECT LIABILITY FOR RECEIVING OF ITEMS AS THEY CANNOT BE RECTIFIED LATER

Person receiving at funeral house:

Name: _____

Contact no: _____

Sign: _____

Burial Member who delivered: _____

we do welcome all donations...

Amount: R _____

Donated By: _____ Collected By: _____

Terms & Conditions:

- All items given in good condition and should be returned in same condition
- The stipulated quantities are non-negotiable unless stated otherwise
- Items are left between 3-5 days unless alternate arrangements made with the Ameer
- Items are given at no charge – Donations welcome
- Items missing/swapped must be replaced within 5 working days
- Items for use at funeral houses only, no exceptions
- All items are to be returned in a clean manner and kept ready for collection at convenient point
- Burial committee reserves the right to drop off & collect at their discretion
- All burial items are clearly marked

[For any queries please contact Ameer: 082 932 7333](#)

PERMISSION TO BURY ACCORDING TO ISLAAMIC PROCEEDINGS (INFANT)

NB! THIS DOCUMENT IS TO BE ATTACHED TOGETHER WITH A SAPS AFFIDAVIT STATING THE BURIAL DETAILS WITH CONSENT FROM BOTH PARENTS.

FATHERS DETAILS:

FULL NAME: _____ MUSLIM: ...Y.../...N...

_____ MARITAL STATUS: ...Y.../...N...

I.D.NO/PASSPORT: _____ ISLAAMIC: _____ COURT: _____

COUNTRY OF ORIGIN: _____

CONTACT DETAILS: _____

MOTHERS DETAILS:

FULL NAME: _____ MUSLIM: ...Y.../...N...

_____ MARITAL STATUS: ...Y.../...N...

I.D.NO/PASSPORT: _____ ISLAAMIC: _____ COURT: _____

COUNTRY OF ORIGIN: _____

CONTACT DETAILS: _____

CHILDS DETAILS:

FULL NAME: _____ BIRTH CERTIFICATE: ...Y.../...N...

_____ HOSPITAL DOCUMENTS: ...Y.../...N...

HOSPITAL: _____

HOSPITAL DOCTOR: _____

STILL BORN: ...Y.../...N... AGE: ...Y.../...N...

COMMENTS: _____

OFFICIALS DETAILS:

FULL NAME: _____

AREA: _____

I.D.NO/PASSPORT: _____

ACKNOWLEDGMENT: _____

CONTACT DETAILS: _____

PERMISSION TO BURY ACCORDING TO ISLAAMIC PROCEEDINGS (ADULT)

NB! THIS DOCUMENT IS TO BE ATTACHED TOGETHER WITH A SAPS AFFIDAVIT STATING THE BURIAL DETAILS WITH CONSENT FROM BOTH PARENTS.

DECEASED DETAILS:

FULL NAME: _____ MUSLIM: ...Y.../...N...

_____ MARITAL STATUS: ...Y.../...N...

I.D.NO/PASSPORT: _____ ISLAAMIC: _____ COURT: _____

COUNTRY OF ORIGIN: _____

REASON FOR DEATH: _____

NEXT OF KIN DETAILS:

FULL NAME: _____ MUSLIM: ...Y.../...N...

_____ MARITAL STATUS: ...Y.../...N...

I.D.NO/PASSPORT: _____ ISLAAMIC: _____ COURT: _____

COUNTRY OF ORIGIN: _____

CONTACT DETAILS: _____

OFFICIALS DETAILS:

FULL NAME: _____

AREA: _____

I.D.NO/PASSPORT: _____

ACKNOWLEDGMENT: _____

CONTACT DETAILS: _____
